



RURAL MUNICIPALITY OF MACDONALD

Box 100, Sanford, Manitoba, R0G 2J0

Phone: 204 736-2255 Fax: 204 736-4335

SEWER & WATER CONNECTION, DRIVEWAY INSTALLATION, SECURITY DEPOSIT APPLICATION

SUBJECT SITE INFORMATION (PLEASE PRINT): (TO BE COMPLETED BY THE APPLICANT)	APPLICATION NUMBER:
CIVIC ADDRESS	ROLL NUMBER

LEGAL DESCRIPTION	LOT	BLOCK	PLAN	SECTION	TOWNSHIP	RANGE

APPLICANT INFORMATION (PLEASE PRINT):			(TO BE COMPLETED BY THE APPLICANT)
APPLICANT NAME	APPLICANT ADDRESS	POSTAL CODE	
E-MAIL ADDRESS	DAYTIME PHONE No.	FAX No.	

PROPERTY OWNER & CONTRACTOR INFORMATION (PLEASE PRINT):			(TO BE COMPLETED BY THE APPLICANT)
PROPERTY OWNER NAME(S)	ADDRESS (<input type="checkbox"/> CHECK, IF SAME AS APPLICANT)		
PROPERTY OWNER E-MAIL ADDRESS	DAYTIME PHONE No.	FAX No.	
CONTRACTOR NAME /COMPANY NAME (<input type="checkbox"/> CHECK, IF SAME AS APPLICANT)	CONTACT PERSON		DAYTIME PHONE No.
CONTRACTOR ADDRESS (<input type="checkbox"/> CHECK, IF SAME AS APPLICANT)	POSTAL CODE	E-MAIL ADDRESS (<input type="checkbox"/> BUSINESS CARD ATTACHED)	

REASON FOR APPLICATION: (CHECK ALL THAT APPLY)	URBAN PROPERTY	<input type="checkbox"/> DRIVEWAY PERMIT ROLLED CURB: Y OR N	<input type="checkbox"/> WATER CONNECTION	<input type="checkbox"/> SEWER CONNECTION	<input type="checkbox"/> SECURITY DEPOSIT
	RURAL PROPERTY	<input type="checkbox"/> YARD/FIELD ACCESS	<input type="checkbox"/> WATER CONNECTION	<input type="checkbox"/> SEWER CONNECTION (IF AVAILABLE)	<input type="checkbox"/> SECURITY DEPOSIT

DRIVEWAY PERMIT APPLICATIONS:	
DOES THE PROPERTY HAVE ACCESS? No <input type="checkbox"/> Yes <input type="checkbox"/>	RELOCATE OR MODIFY AN EXISTING DRIVEWAY/ACCESS? No <input type="checkbox"/> Yes <input type="checkbox"/>

RURAL DRIVEWAY APPLICATIONS ONLY - REGISTERED LAND OWNER'S DECLARATION OF CONSENT.

I HEREBY AUTHORIZE THE APPLICANT TO APPLY ON MY BEHALF:

SIGNED: _____

DATE: _____

IMPORTANT, PLEASE READ CAREFULLY!

I HEREBY AGREE TO COMPLY WITH: <ol style="list-style-type: none"> 1. The Manitoba Plumbing Code; 2. The specifications as set out in the Municipal By-Law regulating and controlling of the number and kinds of pipes, fixtures and appliances that may be connected to Municipal Water and Sewer Systems; 3. The specifications as set out in the Municipal By-Law for installation of access crossings onto municipal roadways; 4. I hereby acknowledge that the security deposit or a portion thereof, shall be retained by the Authority Having Jurisdiction for the cost to remove building material placed within the municipal road allowance (including the forfeiture of said material to the municipality), the cost of repair of any damage to public property or works that may occur as a result of undertaking work for which a building permit has been issued; for failure to have a final inspection prior to occupancy (minimum \$1,000 or the remaining balance of the security deposit); for non-compliance with any reasonable instructions issued by the Building Inspector; or for non-compliance with requirements of the Rural Municipality of Macdonald Building By-Law and any other Authority Having Jurisdiction; and 5. I declare that all information in regard to this application is true and correct. 	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">FEE TYPE</th> <th style="text-align: right;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">SEWER</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td style="text-align: right;">WATER</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td style="text-align: right;">RURAL DRIVEWAY</td> <td style="text-align: right;">\$ No Charge</td> </tr> <tr> <td style="text-align: right;">URBAN DRIVEWAY</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td style="text-align: right;">SECURITY DEPOSIT</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td colspan="2" style="padding: 5px;">PAID BY: Owner <input type="checkbox"/> Applicant <input type="checkbox"/></td> </tr> <tr> <td style="text-align: right;">TOTAL:</td> <td style="text-align: right;">\$ _____</td> </tr> </tbody> </table>	FEE TYPE	AMOUNT	SEWER	\$ _____	WATER	\$ _____	RURAL DRIVEWAY	\$ No Charge	URBAN DRIVEWAY	\$ _____	SECURITY DEPOSIT	\$ _____	PAID BY: Owner <input type="checkbox"/> Applicant <input type="checkbox"/>		TOTAL:	\$ _____
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APPLICANT'S
SIGNATURE: _____

DATE (M/D/Y): _____

**IMPORTANT — PLEASE READ ALL APPLICANT RESPONSIBILITIES
LISTED ON THE BACK OF THIS APPLICATION**

OFFICE USE ONLY

-
- New Permit
-
-
- Revision to Permit:

**APPLICATION
NUMBER:**

APPLICANT RESPONSIBILITIES & UNDERTAKINGS

SECURITY DEPOSIT REFUND COMPLETION REQUIREMENTS

The security deposit of **\$3,000.00** less any extra inspection charges or other costs may be refunded 30 days after satisfactory completion, in the opinion of the Authority Having Jurisdiction, of the following requirements:

1. Final lot grading and landscaping including sod or seeded to be levelled to final grades.
2. Ditch and/or drainage swale restoration.
3. Completion of access crossing onto municipal roadway in accordance with the municipal By-Law.
4. Sump pump installed in accordance to the municipal By-Law, to be discharged to a splash pad within the limits of the property to maintain a minimum of 2 m (6.6 ft) setback from any lot line to direct water to the natural surface drainage with no direct discharge into a drainage ditch or swale.
5. Compliance with the requirement of the Building By-Law and any other orders of the Authority Having Jurisdiction.
6. Installation of house number (civic address) on front exterior of house to be clearly visible from the street.
7. Damage deposit will be refunded to the applicant for the building permit or to the payee unless written authorization is provided to the municipality directing the payment to a second party.
8. Final inspection prior to occupancy.

REQUIREMENTS FOR RURAL DRIVEWAY, FIELD ACCESS AND DRIVEWAY ACCESS IN URBAN CENTRES WITHOUT ROLLED CURBS

• **Applicant must place the “marker stake” in the centre line of the proposed driveway at or near the property line. EACH ACCESS TO RECEIVE:**

INSTALLATION TO BE UNDERTAKEN BY THE MUNICIPALITY WITHIN THREE (3) WORKING DAYS AFTER THE APPLI-

- 9 meters (30 feet) of 450mm (18”) culvert.
- installation to ditch grade by the R.M. of Macdonald.
- larger culverts or longer driveway lengths will be charged out as an additional cost;.
- ¾” down limestone backfill.
- where height of cover exceeds 1.2m from culvert invert, clay backfill will be used for the bottom half of culvert cover with ¾ down limestone used for the driving surface.

CATION HAS BEEN RECEIVED AND PROCESSED (Alternative arrangements can be made with the Manager of Public Works for an approved private contractor to install the culvert and access).

The Applicant undertakes to **PROHIBIT** the following:

- **building construction prior to the driveway installation;**
- **driving through municipal ditches; and**
- **the construction of headwalls, curbs or ornamentation on the access crossing.**

REQUIREMENTS FOR COMPLETION OF DRIVEWAY CROSSINGS IN URBAN CENTRES WITH ROLLED CURBS

- **THE APPLICANT IS RESPONSIBLE FOR COMPLETING THE PORTION OF THE DRIVEWAY OVER THE MUNICIPAL ROAD ALLOWANCE TO THE CONSTRUCTION STANDARD INDICATED IN BY-LAW No.’s 13/04 & 26/04.**

The applicant should ensure compliance with

- The minimum and maximum driveway widths at your property line and at the curb (specified in the by-law); and
- Driveway material must be concrete, asphalt or paving stone (gravel, stone or crushed limestone are not permitted).

IMPROVEMENTS ON A MUNICIPAL ROAD ALLOWANCE OR RIGHT-OF-WAY

The Municipality shall be responsible for the maintenance, including the replacement, of culverts and accesses that comply with By-Law No.’s 13/04 & 26/04.

The Municipality **SHALL NOT** compensate a property owner/applicant for any improvements on a municipal road allowance or right-of-way that are damaged or removed as the result of public works repairs, maintenance or any other work to said municipal road allowance or right-of-way.

OFFICE USE ONLY

SEWER & WATER CONNECTIONS:
CONTRACTOR: _____

Date Sewer Connection Inspected _____

Inspector: _____

Date Water Connection Inspected _____

Inspector: _____

Meter Serial Number: _____

Meter Installation Date: _____

Meter Size: _____

Starting Meter Reading: _____

Tag Number: _____

Date: _____

Inspector: _____

DRIVEWAY ACCESS:
CONTRACTOR: _____

Culvert Diameter: _____

Length: _____

Inspected By: _____

Date: _____

Approved By: _____

Date: _____