



# MACDONALD - RITCHOT PLANNING DISTRICT

Rural Municipality of Macdonald  
 Box 100, Sanford, Manitoba  
 R0G 2J0  
 Phone: 204 736-2255 Fax: 204 736-4335

Rural Municipality of Ritchot  
 352 Main Street  
 St. Adolphe, Manitoba, R5A 1B9  
 Phone: 204 883-2293 Fax: 204 883-2674

**RESIDENTIAL 1 & 2 FAMILY DWELLING PER-  
MIT APPLICATION:**

**BUILDING**  (Check if applicable)  
**DEVELOPMENT**  (Check if applicable)

<b>SUBJECT/CONSTRUCTION SITE INFORMATION</b> (PLEASE PRINT): (TO BE COMPLETED BY THE APPLICANT)						<b>APPLICATION NUMBER:</b>	
CIVIC ADDRESS						ROLL NUMBER	
<b>LEGAL DESCRIPTION</b>	LOT	BLOCK	PLAN	SECTION	TOWNSHIP	RANGE	

**APPLICANT INFORMATION (PLEASE PRINT):** (TO BE COMPLETED BY THE APPLICANT)

APPLICANT NAME	APPLICANT ADDRESS	POSTAL CODE
E-MAIL ADDRESS	DAYTIME PHONE NO.	FAX NO.

**PROPERTY OWNER & CONTRACTOR INFORMATION (PLEASE PRINT):** (TO BE COMPLETED BY THE APPLICANT)

PROPERTY OWNER NAME(S)	ADDRESS ( <input type="checkbox"/> CHECK, IF SAME AS APPLICANT)		
PROPERTY OWNER E-MAIL ADDRESS	DAYTIME PHONE NO.	FAX NO.	
CONTRACTOR NAME /COMPANY NAME ( <input type="checkbox"/> CHECK, IF SAME AS APPLICANT)	CONTACT PERSON		DAYTIME PHONE NO.
CONTRACTOR ADDRESS ( <input type="checkbox"/> CHECK, IF SAME AS APPLICANT)	POSTAL CODE	E-MAIL ADDRESS ( <input type="checkbox"/> BUSINESS CARD ATTACHED)	

**GENERAL INFORMATION (PLEASE PRINT):**

DESCRIPTION OF WORK : (TO BE COMPLETED BY THE APPLICANT)

VALUE OF CONSTRUCTION (MATERIAL AND LABOUR)	PREFERRED START DATE (MONTH / DAY / YEAR)										
<b>REASON FOR PERMIT:</b> (CHECK ALL THAT APPLY)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;"><b>NEW CONSTRUCTION</b></td> <td style="width: 25%; padding: 5px;"><input type="checkbox"/> 1 FAMILY DWELLING</td> <td style="width: 25%; padding: 5px;"><input type="checkbox"/> 2 FAMILY DWELLING</td> <td style="width: 25%; padding: 5px;"><input type="checkbox"/> DECK (DETACHED)</td> <td style="width: 25%; padding: 5px;"><input type="checkbox"/> DECK (ATTACHED)</td> </tr> <tr> <td style="padding: 5px;"><b>ALTERATION TO EXISTING BUILDING</b></td> <td style="padding: 5px;"><input type="checkbox"/> ADDITION</td> <td style="padding: 5px;"><input type="checkbox"/> INTERIOR ALTERATIONS</td> <td style="padding: 5px;"><input type="checkbox"/> EXTERIOR ALTERATIONS</td> <td style="padding: 5px;"><input type="checkbox"/> GARAGE (ATTACHED)</td> </tr> </table>	<b>NEW CONSTRUCTION</b>	<input type="checkbox"/> 1 FAMILY DWELLING	<input type="checkbox"/> 2 FAMILY DWELLING	<input type="checkbox"/> DECK (DETACHED)	<input type="checkbox"/> DECK (ATTACHED)	<b>ALTERATION TO EXISTING BUILDING</b>	<input type="checkbox"/> ADDITION	<input type="checkbox"/> INTERIOR ALTERATIONS	<input type="checkbox"/> EXTERIOR ALTERATIONS	<input type="checkbox"/> GARAGE (ATTACHED)
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<b>ALTERATION TO EXISTING BUILDING</b>	<input type="checkbox"/> ADDITION	<input type="checkbox"/> INTERIOR ALTERATIONS	<input type="checkbox"/> EXTERIOR ALTERATIONS	<input type="checkbox"/> GARAGE (ATTACHED)							

**REQUIRED DOCUMENTATION:** (APPLICANT TO ENSURE ALL REQUIRED DOCUMENTATION IS SUBMITTED WITH THE APPLICATION)

<input type="checkbox"/> 1 COPY OF THE SITE PLAN (DRAWN TO SCALE AND FULLY DIMENSIONED ON 8 1/2" x 11" OR 11" x 17" PAPER IS ACCEPTABLE )	<small>OFFICE USE ONLY SUBMITTED?</small>
<input type="checkbox"/> 1 SET OF CONSTRUCTION DRAWINGS (FOUNDATION, CROSS SECTION, ELEVATIONS & ARCHITECTURAL) <ul style="list-style-type: none"> <li>• ENGINEER SEALED DRAWINGS ARE REQUIRED FOR ALL FOUNDATIONS &amp; NON-STANDARD CONSTRUCTION, AND</li> <li>• ALL DRAWINGS TO COMPLY WITH THE "RM CONSTRUCTION PLAN SUBMISSION GUIDELINE"</li> </ul>	

**APPLICANT DECLARATION – IMPORTANT, PLEASE READ CAREFULLY!**

I agree to comply with all laws, regulations and by-laws, agreements registered against the land and all instructions and specifications of the District and Municipality applicable to the work, and understand that the issuance of a permit does not relieve against having to comply with all such laws, regulations, by-laws, agreements, instructions and specifications. The plans correctly show the work applied for, the dimensions and area of the land and the location of the building or structure in relation to the boundaries of the land. I agree that any building or other structure provided for in this application will be in accordance with the plans, wholly within the boundaries of the land and meet all zoning by-law requirements. I also agree to indemnify the Municipality and District against all claims, demands, liabilities, damages, costs, expenses, actions and causes of action of every kind in respect of anything done or not done in connection with this application or the work.

APPLICANT'S  
SIGNATURE: \_\_\_\_\_ DATE (M/D/Y): \_\_\_\_\_

**THIS IS NOT A PERMIT      THIS IS NOT A PERMIT      THIS IS NOT A PERMIT**

<b>OFFICE USE ONLY</b>	<input type="checkbox"/> New Permit <input type="checkbox"/> Revision to Permit:		<b>APPLICATION NUMBER:</b>
<b>ZONING BY-LAW REQUIREMENTS &amp; REVIEW</b>			
ZONE:		VARIATION ORDER No.:	CONDITIONAL USE No.:
APPROVED USE:	<input type="checkbox"/> CHECK IF USE IS EXISTING	APPROVAL TIME LIMIT:	<input type="checkbox"/> CHECK IF FOR THE LIFE OF BUILDING
<b>YARD SETBACKS AND OTHER BULK REGULATIONS</b>			
LOT TYPE:	<input type="checkbox"/> INTERIOR	<input type="checkbox"/> CORNER	<input type="checkbox"/> REVERSE CORNER
	<input type="checkbox"/> KEY	<input type="checkbox"/> THROUGH	<input type="checkbox"/> IRREGULAR
LOT FRONTAGE	FEET <input type="checkbox"/> METERS <input type="checkbox"/>	LOT AREA	SQUARE FEET / METERS <input type="checkbox"/> ACRES <input type="checkbox"/>
BUILDING WIDTH	MAXIMUM PERMITTED	PROVIDED	BUILDING DEPTH
SITE COVERAGE	MAXIMUM PERMITTED	PROVIDED	MAXIMUM BUILDING HGHT
FRONT YARD ( )	MINIMUM PERMITTED	PROVIDED	REAR YARD ( )
SIDE YARD ( )	MINIMUM PERMITTED	PROVIDED	SIDE YARD ( )
<b>PROJECTIONS INTO REQUIRED YARDS</b>			
CANOPIES -	FRONT:	MAX. PERMITTED	PROVIDED
EAVES -	FRONT:	MAX. PERMITTED	PROVIDED
CHIMNEYS -	FRONT:	MAX. PERMITTED	PROVIDED
BAY/ORIEL/SIMILAR WINDOWS & 1 <sup>ST</sup> STY ALCOVES/CANT.	FRONT:	MAX. PERMITTED	PROVIDED
LIMITATIONS ON BAY/ ORIEL/SIMILAR WINDOWS & 1 <sup>ST</sup> STY ALCOVES/CANT.	MAXIMUM AREA:	MAX. PERMITTED	PROVIDED
		NUMBER OF PROJECTIONS PER YARD	MAX. PERMITTED
		MINIMUM PERMITTED	PROVIDED
		SETBACK FROM FRONT FAÇADE FOR SIDE YARD PROJECTIONS	
<b>REQUIRED PROVINCIAL OR FEDERAL AGENCY APPROVALS</b>			
RE-ZONING	REQUIRED	RECEIVED	MANITOBA INFRASTRUCTURE & TRANSPORTATION (CONTROL ZONES)
WATER STEWARDSHIP	REQUIRED	RECEIVED	HEALTH DEPARTMENT
OTHER (SPECIFY):			
<b>BUILDING CODE/BY-LAW REQUIREMENTS &amp; REVIEW</b>			
EXISTING STRUCTURE ON SITE?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
NUMBER OF STOREYS:	NUMBER OF ROOMS:	NUMBER OF DWELLING UNITS:	
NUMBER OF CHIMNEYS:	HEATING SYSTEM:	ENGINEER STAMPED:	
TYPE OF CONSTRUCTION:		<b>REQUIRED FINISHED GRADE ELEVATION:</b>	
EXTERIOR WALL FINISH (CHECK ALL THAT APPLY)			
<input type="checkbox"/> STUCCO <input type="checkbox"/> STONE <input type="checkbox"/> BRICK <input type="checkbox"/> WOOD SIDING <input type="checkbox"/> VINYL SIDING <input type="checkbox"/> OTHER			
INTERIOR WALL FINISH (CHECK ALL THAT APPLY)			
<input type="checkbox"/> DRYWALL <input type="checkbox"/> OTHER:			
FOUNDATION: <input type="checkbox"/> CONCRETE <input type="checkbox"/> PRESSURE TREATED WOOD			
PTW FOUNDATION: PLAN & LETTER SEALED BY ENGINEER WITH PTWF EXPERIENCE?                                  YES <input type="checkbox"/> NO <input type="checkbox"/>			
PILES <input type="checkbox"/> FRICTION (SIZE:                                  ) <input type="checkbox"/> POURED (SIZE:                                  ) <input type="checkbox"/> SPREADBORE (SIZE:                                  )			
FOOTING:                                  WALL/GRADEBEAM THICKNESS/SIZE:			
FLOOR STRUCTURE	MAXIMUM SPAN	PROVIDED SPAN	<b>PERMIT FEES:</b>
BASEMENT: MATERIAL -			<b>HOUSE</b> { SF ABOVE GRADE =                                  }
FIRST FLOOR: MATERIAL -			<b>GARAGE</b> { SF =                                  }
SECOND FLOOR: MATERIAL -			<b>OTHER:</b>
PERMIT APPROVED FOR ISSUANCE BY			<b>TOTAL PERMIT FEE =</b>
DATE (MM/DD/YY)			